

MINUTES OF THE MEETING OF COUNCIL FOR THE RESORT VILLAGE OF CHITEK LAKE IN COUNCIL CHAMBERS AT 219 PINE STREET, ON OCTOBER 18<sup>th</sup>, 2018 AT 6:00 PM

Present: Mayor Doug Struhar, Deputy Mayor David Gardiner, and Councillors Warren Kidd and Debby Alberts.

Staff: Pat Peacock, CAO

Mayor Doug Struhar called the meeting to order at 7:00 PM

**APPROVAL OF THE AGENDA**

**208/18** Kidd: THAT Council agree the agenda needs one change: that Strategic Plan portion be in-camera. CARRIED

**209/18** Gardiner: THAT Council approve the agenda as changed. CARRIED

**ADOPT THE MINUTES OF SEPTEMBER 28, 2018**

**210/18** Alberts: THAT Council adopt the minutes of the regular meeting on September 28, 2018. CARRIED

**APPROVAL OF AUGUST 2018 FINANCIAL STATEMENTS**

**211/18** Kidd: THAT Council approve the Financial Statements for August 2018 as presented. CARRIED

**LIST OF ACCOUNTS FOR APPROVAL**

**212/18** Gardiner: THAT Council approve the list of accounts for approval as attached. CARRIED

**COMMUNICATION ITEMS**

**213/18** Gardiner: THAT Council acknowledge the communications items and instruct them to be filed accordingly. CARRIED

**DELEGATES:**

*Mr. Al Muller presented his new design for a boathouse repair from 6:10 to 6:17 PM. Council approved the design and instructed Administrator Peacock to forward the new plans to the building inspector for further review. Mayor Struhar thanked him for attending the meeting and Mr. and Mrs. Muller exited Council Chambers.*

**BYLAW # 134/18 RESTAURANT LIQUOR PERMIT – 1<sup>ST</sup> READING**

**214/18** Kidd: THAT Council approve Bylaw 134/2018 being a bylaw for the permission of liquor sales in a restaurant inside the Resort Village of Chitek Lake be read a first time. CARRIED

#### **DOGS AT LARGE**

**215/18** Kidd: THAT Council acknowledge dogs running at large are becoming a problem and FURTHERMORE instruct Administrator Peacock to post a general notice to all the community for awareness before any further action is taken on control of dogs at large. CARRIED

#### **BYLAW 141/18 SALE OF DEDICATED LANDS – 1<sup>st</sup> Reading**

**216/18** Struhar: THAT Council defer the decision until additional clarification is obtained about proceeds of sale funds CARRIED

#### **CAMPGROUND BORROWING**

**217/18** Gardiner: THAT Council approve the borrowing of \$255,000 over 10 years for the purchase of Chitek Lake Recreation Site and the Shell Lake Recreation Site from Ministry of Parks, Culture and Sport. CARRIED

#### **LIST OF ARREARS**

**218/18** Kidd: THAT Council acknowledge receipt of the list of arrears and FURTHERMORE instruct Administrator Peacock to send another registered letter to each one advising them of the situation of their arrears. CARRIED

#### **DNR COMPOUND**

**219/18** Gardiner: THAT Council acknowledge the report from Jennifer Holben and agree to issue the three spots within the compound to those on the waiting list and FURTHERMORE instruct office staff to advertise for dock and lift storage at a rate of \$50.00 per year for the suggested new location. CARRIED

#### **PITNEY BOWES POSTAGE METER**

**220/18** Kidd: THAT Council agree to terminating the lease of Pitney Bowes postage meter and that all postage can be purchased locally at the postal outlet. CARRIED

#### **SUMA CONVENTION**

**221/18** Alberts: THAT Council agree to send everyone to the SUMA Convention in February, 2019. DEFEATED

#### **COLLINS BARROW AUDITORS**

**222/18** Struhar: THAT Council agree to table the decision on continuing with Collins Barrow as Auditor for 2018 until some research is complete for the 2017 quote and 2016 costs. CARRIED

#### **AED FOR FIRE HALL**

**223/18** Kidd: THAT Council agrees to purchase an addition AED for the Chitek Lake Fire Hall at the quoted cost of \$1682.90 with the additional cost of \$100 for the Fully Automatic version from AED Advantage and FURTHERMORE instructs Administrator Peacock to find out the cost to recertify the expired CR Plus. The Bush Buddies would donate the \$250.00 for the trade-in credit on the expired model and therefore have an additional resource available. CARRIED

### **COMMUNITY HALL KEYS**

**224/18** Kidd: THAT Council each have a key for the Community Hall. Administrator Peacock provided a Community Hall key to all of Council in attendance: Mayor Doug Struhar, Deputy Mayor David Gardiner, Councillors Warren Kidd and Debby Alberts. CARRIED

### **IN-CAMERA SESSION**

**225/18** Alberts: THAT Council agree to go in-camera for discussions about Strategic Plans and staff reports at 7:00 PM. CARRIED

### **CONCLUDE IN-CAMERA SESSION**

**226/18** Gardiner: THAT Council agree to end the in-camera session and return of an open meeting at 8:08 PM. CARRIED

### **GRAVEL FOR DOUGAN COURT**

**227/18** Gardiner: THAT Council approves Dougan Court for spreading of gravel by Jason Trach and THEREFORE instructs Administrator Peacock to relay this to Foreman Marty Alberts. CARRIED

### **QUOTE FOR NEW SHOP PREPARATION WORK**

**228/18** Alberts: THAT Council approves the quote from J&J Dirt Works (Jason Trach) for gravel and leveling at the front door and gravel and extend pad at the back door for a cost of \$3,187.00. CARRIED

### **RESIGNATION OF JENNIFER HOLBEN**

**229/18** Alberts: THAT Council regretfully accept the resignation letter from Jennifer Holben. CARRIED

**230/18** Kidd: THAT Council instruct Administrator Peacock to advertise for the Assistant position (Jennifer Holben's position) and the advertisement read that Council reserves the right to reject any applicate at their discretion. CARRIED

Next Regular Council meeting is November 15, 2018 at 6:00 pm.

The meeting was adjourned at 8:18 PM by Struhar.

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Mayor

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Chief Administrative Officer

