

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE  
**Resort Village of Chitek Lake**  
IN COUNCIL CHAMBERS AT 219 PINE STREET ON October 21, 2021 AT 6:00 PM

**PRESENT:** Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk, Councilor John Vandale, Councilor Leona Paulton, Councilor Robert Fraser

**STAFF:** Acting Chief Administrative Officer Tara Westmacott, Clerk Kim Currey

**PUBLIC VIA Zoom:** Leo Michaud

**MAYOR SANDRA SVOBODA CALLED THE MEETING TO ORDER AT 6:03 PM**

**APPROVAL OF AGENDA**

**485/2021** Vandale: THAT Council agrees to approve the agenda as presented. Seconded by Mochoruk.

CARRIED

**ADOPT THE MINUTES OF THE REGULAR MEETING September 23<sup>rd</sup> , 2021**

**486/2021:** Paulton: THAT Council makes a motion to adopt the minutes of the Regular Meeting on September 23<sup>rd</sup> , 2021. Seconded by Fraser.

CARRIED

**DELEGATIONS**

6:15 to 6:30 pm

**487/2021** Leo Michaud presented concerns of Boat Lifts stored along the portion of Lakeshore Drive in front of his property. Letters dated Oct 4, 2021 and October 12, 2021 along with the WSA Private Temporary or Seasonal Docks and Boat Lifts pamphlet March 7, 2016 were presented and discussed.

This is a complicated issue affecting a number of residents and resources. Direction ultimately comes from the WSA so we will consult with them and determine a proper response and plan to carry out the solution.

**COMMUNICATIONS**

**488/2021** That Council approves the request for Culvert extension Lot 06 Block 12. Resident will be invoiced for materials accordingly.

**489/2021** That Council acknowledges Lot 16 Block 09 Application for building permit. The proposed storage shed does not exceed 100sq ft and therefore a building permit is not required. Resident may go ahead with the shed construction.

**490/2021** That Council acknowledges the request for Golf tabs to be added to the two Chitek Lake Recreation Site signs located on Hwy #3. The fee for the addition of tabs will be paid by the Golf Course. Fraser: Motion to approve adding the tabs to the signs. Seconded by Mochoruk.

**491/2021** That Council acknowledges for public information that the DNR compound will be going up for Auction to the public in early spring.

**492/2021** THAT Council Acknowledge request for permit approval to change existing SaskPower service to a 50KVA transformer located at Lot 09 Block C. Westmacott instructed to remind SaskPower to cleanup the area after the work is completed.

CARRIED

#### **APPROVAL OF ACCOUNTS AND FINANCIALS**

**493/2021 Financial Reports – Bank Reconciliation Report** Vandale: That Council make a motion to accept the Bank Reconciliation report as presented. Leona Seconded.

#### **LIST OF ACCOUNTS FOR APPROVAL**

Village:	#8894 - #8916, Online payment #780623 - #30091515
CLCH General:	#2200 - #2202, Online payment #2968155
Chitek Lake Rec Site	#587 - #591, Online payment #2968164 - #3009460

**494/2021** Mochoruk: THAT Council makes a motion to approve the list of accounts as presented. Seconded by Fraser.

CARRIED

#### **UNFINISHED BUSINESS**

**495/2021** Mochoruk: Motion to approve Policy 43/2021 Public Access to Information with agreed modifications. Paulton Seconded.

**496/2021** Discussed Saskatchewan Crime Watch Advisory Network Information. Westmacott instructed to advertise the information on Facebook page and Website. Look into price of COP and Neighborhood Watch signs.

**497/2021** Acknowledged letter from Sakaw outlining draft plans for Forestry Operations. Westmacott directed to post the letter on Facebook and website. Send a letter to Sakaw indicating the position of Council on the matter has not changed and they are not happy with the large area around the village that will be affected.

#### **NEW BUSINESS**

**498/2021** Renewal of Council Disclosure Statements

**499/2021** Vandale: Be it resolved there was unanimous decision to appoint Elaine Knowlson as Mentor to Tara Westmacott for the purpose of obtaining her CAO Certification. Seconded Mochoruk

**500/2021** Bank signee approval Documentation signed

CARRIED

#### **IN-CAMERA AT 8:12 PM**

Discussion involving volunteer positions to be filled and possible call to public for volunteers to form Village Committees and various other HR items.

Reports of Administration and other department representatives.

Discussion on the current status of and the next steps for 1<sup>st</sup> Ave subdivision.

Discussion regarding request for property amalgamation. Westmacott instructed to send the request to proper Governing body as it is felt we do not have the proper knowledge to handle the situation.

**OUT OF CAMERA AT 10:13 PM**

**501/2021** Mochoruk: Motion to approve wage increase for permanently appointed CAO Tara Westmacott. Seconded by Paulton.

**502/2021** Vandale: Motion to amend Administrative Bylaw 109/2015 to include various points from the recommended Government sample that were omitted in previous writing. Seconded Mochoruk.

**503/2021** Be it resolved that there was unanimous decision to approve subdivision Parcel G Plan 77B04148 Block 14 Lot 1-4.

**504/2021** Vandale: Motion to approve Bylaw 155/2021 to amend Bylaw 60/2005 The Basic Planning Statement. Seconded Paulton.

**505/2021** Fraser: Motion to approve Bylaw 156/2021 to Amend Bylaw 61/2005 The Zoning Bylaw. Seconded by Vandale.

CARRIED

**ADJOURNMENT**

Meeting adjourned at 10:23 pm.

Next Regular Meeting November 18<sup>th</sup> at 6:00pm

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Mayor/ Councilor

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Acting Chief Administrative Officer