

MINUTES OF THE MEETING OF COUNCIL FOR THE RESORT VILLAGE OF CHITEK LAKE IN COUNCIL CHAMBERS AT 219 PINE STREET, ON DECEMBER 20th, 2018 AT 6:00 PM

Present: Mayor Doug Struhar, Deputy Mayor David Gardiner, and Councillors Debby Alberts and Sandra Svoboda. Councillor Warren Kidd joined the meeting at 6:20 PM.

Staff: Pat Peacock, CAO

Mayor Doug Struhar called the meeting to order at 6:00 PM

APPROVAL OF THE AGENDA

255/18 Gardiner: THAT Council agree to approve the agenda as presented. CARRIED

ADOPT THE MINUTES OF NOVEMBER 15, 2018

256/18 Alberts: THAT Council adopt the minutes of the regular meeting on November 15, 2018. CARRIED

LIST OF ACCOUNTS FOR APPROVAL

257/18 Gardiner: THAT Council approve the list of accounts for approval as attached. CARRIED

STATEMENT OF FINANCIAL ACTIVITIES – SEPTEMBER, 2018

258/18 Alberts: THAT Council approve the Statement of Financial Activities for September, 2018. CARRIED

STATEMENT OF FINANCIAL ACTIVITIES – OCTOBER, 2018

259/18 Svoboda: THAT Council approve the Statement of Financial Activities for October, 2018. CARRIED

STATEMENT OF FINANCIAL ACTIVITIES – SEPTEMBER, 2018

260/18 Gardiner: THAT Council approve the Statement of Financial Activities for November, 2018. CARRIED

COMMUNICATION ITEMS

261/18 Gardiner: THAT Council acknowledge the communications items and instruct them to be filed accordingly. CARRIED

DELEGATES:

Spiritwood RCMP detachment was again invited to attend the Council Meeting this evening however; for an unknown reason, no one attended. Administrator Pat Peacock was instructed to communicate by email with Sargent Haggarty about their attendance at the meeting.

BYLAW # 141/18 A BYLAW TO PROVIDE FOR THE SALE OF DEDICATED LANDS – 1st READING
262/18 Gardiner: THAT Council approve Bylaw 134/2018 being a bylaw to provide for the sale of dedicated lands be read a first time. CARRIED

NOVEMBER 10, 2018 ELECTION RESULTS

263/18 Gardiner: THAT Council acknowledge receipt of the November 10, 2018 election result and instruct them to be filed with the minutes. CARRIED

SALE OF EXISTING MAINTENANCE SHOP

264/18 Gardiner: THAT Council acknowledge discussion regarding the DNR Lease and instruct administrator Pat Peacock to write a letter to see if the village could lease for another year in preparation of a purchase after. Councillor Sandra Svoboda offered her assistance with composing this letter and Administrator Pat Peacock accepted the help. CARRIED

APPOINT DEMMANS, BALDWIN FRIEDMAN FRANK AS LEGAL COUNSEL FOR 2019.

265/18 Gardiner: THAT Council approve of appointing Demmans, Baldwin, Friedman, Frank of North Battleford, SK as legal counsel for the Resort Village of Chitek Lake for 2019. CARRIED

SET COUNCIL MEETING DATES FOR 2019.

266/18 Kidd: THAT Council agree to set the 2019 meeting schedule for the third Thursday of each month at 6:00 PM. therefore the dates are as follows: January 17, February 21, March 21, April 18, May 16, June 20, July 18, August 15, September 19, October 17, November 21, and December 19th, 2019. CARRIED

APPOINT BYLAW ENFORCEMENT OFFICER AND RATE

267/18 Svoboda: THAT Council agree to advertise for a qualified person, for Bylaw Enforcement Officer, on Website, FaceBook, Board and local Store. This position is from May long weekend to September long weekend and FURTHERMORE instruct Administrator Pat Peacock to speak to Daryl Penner before this advertising is posted. CARRIED

APPOINT MECHANIC

268/18 Gardiner: THAT Council agree to appoint Daryl Penner as the village mechanic for the 2019 year. CARRIED

SET DATE FOR CAMPGROUND MEETING

269/18 Svoboda: THAT Council agree to defer the date for the campground meeting until the next meeting. CARRIED

APPOINT LAGOON LIAISON

270/18 Gardiner: THAT Council agree to appoint Councillor Sandra Svoboda as Lagoon Liaison for 2019 and to continue to pay her \$35.00 per hour on a contract basis. CARRIED

APPOINT TAX ASSESSOR

271/18 Svoboda: That Council agree to appoint the Administrator as Tax Assessor for 2019.
CARRIED

APPOINT DEPUTY MAYOR

272/18 Kidd: THAT Council agree to appoint David Gardiner for Deputy Mayor in 2019.
CARRIED

APPOINT LIBRARY REPRESENTATIVE

273/18 Svoboda: THAT Council agree to appoint Deputy Mayor Dave Gardiner as the Wapiti Library representative for 2019.
CARRIED

APPOINT FIRE CHIEF

274/18 Gardiner: THAT Council agree to advertise for a qualified person, for a Fire Chief, on Website, FaceBook, Board and local Store and FURTHERMORE instruct Administrator Pat Peacock to speak to Jim Trach before this advertising is posted.
CARRIED

APPOINT BOARD OF REVISIONS

275/18 Gardiner: THAT Council agree to appoint Gord Krismer & Associates Ltd as the Board of Revision for the Village in 2019.
CARRIED

APPOINT WASTE TRANSFER SIGHT OPERATOR

276/18 Kidd: THAT Council agree to appoint the Village Foreman as the head of the Waste Transfer Sight and THEREFORE name Marty Alberts for 2019.
CARRIED

APPOINT JANITOR AND RATE

277/18 Svoboda: THAT Council agree to appoint Cynthia Dales as Community Hall Janitor for 2019 at a rate of \$25.00 with the condition that any emergency callouts would be billed at \$15.00 per hour for a minimum of 3 hours and FURTHERMORE instruct Administrator Peacock to prepare a letter of offer and also adjust her rate since she started to \$25.00 per hour.
CARRIED

APPOINT VILLAGE ADMINISTRATOR

278/18 Gardiner: THAT Council agree to appoint Pat Peacock as Administrator for 2019.
CARRIED

APPOINT BOAT DOCK COMMITTEE

279/18 Svoboda: THAT Council agree appoint Councillor Dave Gardiner as Liaison and Councillor Warren Kidd as well as Foreman Marty Alberts along with the CAO to this new committee.
CARRIED

APPOINT FIRE BOARD REPRESENTATIVE

280/18 Svoboda: THAT Council agree to defer this decision til the January 17th meeting.
CARRIED

RECREATION/FUND RAISING COMMITTEE

281/18 Gardiner: THAT Council agree to advertise for volunteer interest for this committee and work toward the first event of July 1st, 2019 breakfast.
CARRIED

2019 RATE SCHEDULE

282/18 Kidd: THAT Council reviewed the rate schedule from 2018 and made some revisions to it for 2019 and it is attached. CARRIED

QUOTE FROM SHKOPICH ENVIRO FOR WASTE REMOVAL SERVICES

283/18 Alberts: THAT Council defer the decision on Shkopich Enviro rates until next meeting and FURTHERMORE instruct Administrator Peacock to check and see when the contract with Greenland Waste expires. CARRIED

QUOTES FOR ASSET MANAGEMENT WORK

284/18 Gardiner: THAT Council agree to defer the decision on Asset Management work to the January meeting and FURTHERMORE instruct Administrator Peacock to contact AE Engineering and advise that Council requests a detailed quote before they make their decision. CARRIED

Councillor Sandra Svoboda declared conflict of interest on the next resolution and left Council Chambers at 7:50 PM

TO BORROW FOR THE LAGOON BY WAY OF DEBENTURES

285/18 Gardiner: THAT Council agree that application be made to the Local Government Committee for permission to borrow by way of debentures, the sum of One (1) Million dollars in 2019 repayable over a period of 20-25 years, for the purpose of a new lagoon and instruct Administrator Peacock to prepare the Bylaw for Municipal Financing for the next meeting on January 17th, 2019. CARRIED

Councillor Sandra Svoboda returned to Council Chambers at 7:57 PM

REQUEST FROM MR. GARNETT BOOKER FOR LETTER REGARDING BOAT DOCK

286/18 Gardiner: THAT Council agree to defer this request until further information can be obtained by the Boat Dock Committee. CARRIED

OFFER TO FINANCE

287/18 Gardiner: THAT Council agree to the terms and authorize Mayor Struhar and Administrator Peacock to sign the document to borrow \$255,000 for the campground and FURTHERMORE instruct Administrator Peacock to have the documents returned to the bank before the deadline of December 24, 2018. CARRIED

PROCESSES AND PROTOCOL (SANDRA SVOBODA)

288/18 Alberts: THAT Council reviewed the processes and protocol for keys, equipment and documents and agree that there needs to be stricter control of all these items and FURTHERMORE instructed Administrator Peacock to contact Jennifer Holben to return the cell phone and laptop computer. CARRIED

DANIELLE THIESSEN RESUME

289/18 Svoboda: THAT Council agree to have Deputy Mayor Gardiner contact Danielle Thiessen for an interview at her earliest convenience. CARRIED

Council meeting recessed from 8:35 pm until 8:45 pm for the request to search for a permit for the boathouse in question.

SCOTT PHELPS & MASON RE: FRASER/FORD

290/18 Gardiner: THAT Council agree and instruct Administrator Peacock to contact the Frasers for a copy of the recent survey and to also contact the Ford's for a copy of the building permit to build the boathouse. CARRIED

SACKVILLE CABIN ON DOUGAN COURT

291/18 Gardiner: THAT Council reviewed and approve the building permit for Curtis Sackville and FURTHERMORE instruct Administrator Peacock to forward to the building inspector. CARRIED

COUNCIL ANNUAL PUBLIC DISCLOSURE ANNUAL DECLARATION

292/18 Kidd: THAT Council acknowledge all participants annual public disclosure statements for 2019. CARRIED

MMSA AGREEMENT

293/18 Alberts: THAT Council agree and instruct Administrator Peacock to contact Greenland Waste about this agreement and defer the decision until next meeting. CARRIED

PERMISSION TO ADD

294/18 Gardiner: THAT Council agree to add the campground to the agenda. CARRIED

CAMPGROUND FINANCIALS

295/18 Kidd: THAT Council reviewed the information presented regarding the Campground and were not pleased with the results and THEREFORE instructed Administrator Peacock to pay additional attention to these reports for the upcoming year. CARRIED

JENNIFER HOLBEN AS COORDINATOR FOR CAMPGROUND

296/18 Svoboda: THAT Council agrees to authorize Councillor Kidd to speak with Jennifer Holben over the Christmas season regarding the 2019 Campground year and FURTHERMORE advise Jennifer that she must prepare a letter of offer for Council to review. CARRIED

Council meeting went In-Camera for staff reports and discussions

At 9:32 PM

Council meeting re-opened at 10:55 pm.

Next Regular Council meeting is January 17, 2019 at 6:00 pm.

The meeting was adjourned at 10:55 PM by Struhar.

Mayor

Chief Administrative Officer