

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE
Resort Village of Chitek Lake
IN COUNCIL CHAMBERS AT 219 PINE STREET ON September 23, 2021 AT 6:00 PM

PRESENT: Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk, Councilor John Vandale, Councilor Leona Paulton, Councilor Robert Fraser

STAFF: Acting Chief Administrative Officer Tara Westmacott, Clerk Kim Currey

PUBLIC VIA Zoom: Marty Alberts, Paula Marsh, Sgt Rob Cozine

MAYOR SANDRA SVOBODA CALLED THE MEETING TO ORDER AT 6:00 PM

APPROVAL OF AGENDA

463/2021 Vandale: THAT Council agrees to approve the agenda as presented. Seconded by Mochoruk.

CARRIED

ADOPT THE MINUTES OF THE REGULAR MEETING August 19th , 2021

464/2021: Mochoruk: THAT Council makes a motion to adopt the minutes of the Regular Meeting on August 19th , 2021. Seconded by Paulton.

CARRIED

ADOPT THE MINUTES OF THE SPECIAL MEETING August 20th , 2021

465/2021: Vandale: THAT Council makes a motion to adopt the minutes of the Special Meeting on August 20th , 2021. Seconded by Paulton.

CARRIED

DELEGATIONS

6:20 to 7:15 pm

466/2021 Marty Alberts is requesting a gas pump for fire equipment as the truck is not equipped with a pump to pull water from an external body. Mochoruk researched some options and pricing and Marty will review and determine which pump would be the best fit. There was Agreement around the table for Marty to purchase the pump he requires.

467/2021 Council has invited Marty to discuss the process of enacting a Fire Ban. Bylaw 119/2016 Indicates that the Council and CAO with recommendation and direction from the Fire Chief as designated officer will be responsible for both enacting and revoking a Fire Ban. In the future a Municipal Order of Fire Ban will posted as required.

468/2021 Paula Marsh was joined by Sgt Rob Cozine the Director for Saskatchewan Crime Watch Advisory Network, Saskatchewan Crime Stoppers, Rural Crime Watch and Citizens On Patrol. There is an app that sends out critical alerts

that the RCMP report. Sgt Cozine is going to contact the Spiritwood Detachments of the RCMP and encourage them to use this app in order to expand the reporting area further to the North as a lot of reports are currently in the South. Interested parties can go to www.saskrimewatch.ca to register for a profile. The **Everbridge** app can be downloaded for free in the app store on your phone. Sgt Cozine is going to send us all pertinent information to start up our own Neighborhood Watch program and how to utilize all the information. We will extend an invitation to the Spiritwood Detachment to join our next meeting and ask them how we can work together to make the reporting on the app more valuable.

COMMUNICATIONS

469/2021 THAT Council Acknowledges if Hall Rental increases we may place a tender for Caretaker of the Hall. We may inventory items and lock up supplies, and ask for additional rent for use of Kitchen Equipment in order to mitigate theft or damage.

470/2021 THAT Council Acknowledge Complaint regarding cleanliness of Campground Bathrooms throughout the season. Westmacott directed to send letter to thank them for bringing this to our attention and it is unfortunate that we did not receive the complaint earlier in the season so that we could have addressed this before seasonal staff had left. The matter of the ATV bridge is out of the Village jurisdiction.

471/2021 That Council acknowledge a second Complaint from the same site regarding the cleanliness of the Campground Bathrooms and the date of the water shutoff in the Campground. Westmacott directed to send letter to thank them for bringing this to our attention and it is unfortunate that we did not receive the complaint earlier in the season so that we could have addressed this before seasonal staff had left. The campground water is traditionally planned for shut off after the long weekend in September while the Village still has staff available to complete all the close-up duties.

472/2021 THAT Council Acknowledge response to the Stop Work letter sent to resident Aug 24th, 2021. After review of the response from the owner, it has been determined that Structural Modification is not being done and Westmacott is instructed to send a letter to the owner to continue with their project.

473/2021 THAT Council Acknowledge request for survey of dock lease pins where there is conflict. Westmacott is approved to asked Marty Alberts to help with this task at her discretion.

474/2021 THAT Council Acknowledge request to approve the possible move of a modular home onto Lot 10 Block 6. Council directs Westmacott to send letter approving the modular home and make the home owner aware of any demolition and building permits they may require.

CARRIED

APPROVAL OF ACCOUNTS AND FINANCIALS

475/2021 Financial Reports – Bank Reconciliation Report Mochoruk: That Council make a motion to accept the Bank Reconciliation report as presented. Paulton Seconded.

LIST OF ACCOUNTS FOR APPROVAL

Village:	#8876 - #8893, Online payment #752432 - #2922917
CLCH General:	#2197 - #2199, Online payment #2897250

Financial Statements ending August 2021.

476/2021 Fraser: THAT Council makes a motion to approve the list of accounts and Financial Statements as presented. Seconded by Mochoruk.

CARRIED

UNFINISHED BUSINESS

477/2021 Vandale: Motion to adopt Policy 42/2021 Third Party Protocol. Mochoruk Seconded.

478/2021 Paulton: Motion to approve Policy 43/2021 Public Access to Information. Mochoruk Seconded.

479/2021 Discussion with SERM is warranted regarding concerns of use on the waterfront. Westmacott instructed to contact SERM.

480/2021 Visit all Bylaws that may pertain to situation. Future discussion on a Special Event Permit. Westmacott instructed to send a letter to concerned party indicating there is a review of a Special Event Permit.

481/2021 Current requests for dock space surveying need to be completed before consideration of additional dock space.

482/2021 Walk through campground with Trach scheduled for Sept 24, 2021.

NEW BUSINESS

483/2021 Renewal of Council Oath and Affirmations

484/2021 Review of Business Permit Bylaw 122. Bylaw is adequate as it stands and no further review will be completed at this time.

CARRIED

IN-CAMERA AT 9:27 PM

Discussion of end dates for Seasonal Staff

2020 Auditor report was reviewed and acknowledged. The Auditors report will be uploaded to the Village website for public review.

Paperwork for the 1st Ave Subdivision has been sent to Community Planning for approval and we are waiting on a response.

Reviewed email from Government Branch of Community Planning regarding legal options for MB4. Invitation will be sent to interested parties for the next meeting to inform of the decision Council has made.

REPORTS OF ADMINISTRATION & COMMITTEE REPRESENTATIVES

OUT OF CAMERA AT 10:33 PM

CARRIED

ADJOURNMENT

Meeting adjourned at 10:40 pm.

Next Regular Meeting October 21st at 6:00pm

Mayor

Acting Chief Administrative Officer