

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE RESORT VILLAGE OF
CHITEK LAKE HELD ON MARCH 22ND, 2018 at 6:00 PM

PRESENT: Mayor Doug Struhar, Councillors Leo Loiselle, and Dave Gardiner, and
Warren Kidd. Office Assistant Jennifer Holben and CAO Cindy Larson,

The meeting was called to order at 6:10 pm.

GARDINER TAKES CHAIR

APPROVAL OF THE AGENDA

32/18 KIDD

THAT the Agenda is approved with the change in time for Guest Chad Crossland to
speak from 7:30 – 7:45 pm.

CARRIED

ADOPTION OF MINUTES

33/18 KIDD

THAT the Minutes of the Meeting held on February 8th and the Special Meeting of
March 15th, 2018 are approved as read.

CARRIED

REPORTS OF ADMINISTRATION

34/18 LOISELLE

THAT following cheques are approved for October, November, December, 2017,
January and February, 2018:

Village:	#6962 - 7204
Sale of Assets:	#299 - 304
Fire:	#406 - 415
Chitek Lake Recreation Sites	#59 - 96
CLCH General:	#1971 – 2008

CARRIED

TAKE FROM TABLE Bank Reconciliations' and the Financial Report for October, November, December, January.

35/18 KIDD

THAT the Bank Reconciliations' and Financial Report for October, November, December, 2017 are approved as read.

CARRIED

36/18 GARDINER

THAT the Financial Statement and Bank Reconciliations' for January and February, 2018 are approved as read.

CARRIED

FRAUD ASSESSMENT:

THAT an external auditor is appointed to audit financial reports each year.

SATISFIED

37/18 KIDD

THAT the following fees and charges were approved for 2018:

Mileage:	Current CRA rates for 2018 (.46/km)
Meals:	Breakfast: \$10.00
	Lunch: \$15.00
	Dinner: \$20.00
Fax and Photocopies:	\$1.00 + GST per page
Afterhours septic service	\$125.00 + GST :
Grader and Operator:	\$125.00 per hour
Lawnmower and Man:	\$50.00 per hour + Admin fee + GST
Whipper snipper and Man:	\$25.00 per hour + Admin Fee + GST
Cemetery Plots:	\$200.00 + GST
Land Title Transfers:	Min \$100.00 + Admin or actual + Admin fees
Copies of Assessments:	\$25.00 + GST
Administration fee:	\$25.00 + GST
Compound fee:	\$50.00 + GST
Commissioner of Oaths fee:	\$20.00
Shoreline Lease fees:	1 st - \$75.00 per base taxed property
	2 nd - \$125.00 before 2007

Council Remuneration: 3rd - \$175.00 before 2007
Non property owner before 2007- \$250.00
One shoreline lease per base taxed property
Regular meetings: \$150.00
Special Meetings: \$100.00 includes staff meetings.
Out of Town Meetings: \$150.00 per day

CARRIED

38/18 KIDD

THAT in accordance to the *Tax Enforcement Act* 6-month notices to acquire titles for the following properties shall proceed:

Lot 2, Block 8, Plan #82B01827
Plan #AQ556, Extension 31
Plan #AQ556, Extension 32
Plan #AQ556, Extension 33
Plan #AQ556, Extension 34

CARRIED

7:05 PM STRUHAR JOINS MEETING and TAKES CHAIR

PUBLIC DISCLOSURES STATEMENTS FOR 2018 HAVE BEEN COMPLETED AND
HEREBY FORM PART OF THESE MINUTES.

PROCLAMATIONS

COMMUNICATIONS

39/18 GARDINER

THAT the municipal portion of the taxes for Lot 16, Block F, Plan #BW930 From November 21, 2017 to December 31, 2017 in the amount of \$7.47 is approved as per request from Property owners on November 21st, 2017 because home and veranda were removed.

CARRIED

40/18

THAT a donation to the Evergreen Health Centre in the amount of \$50.00 is approved from the Chitek Lake Community Hall and Recreation Fund.

CARRIED

DELEGATIONS

7:15 – 8:00 pm

Guests Kerri Peake and Chad Crossland

STRUHAR adjourns meeting

STRUHAR adjourns meeting for a second time

Meeting called to order at 8:00 pm

UNFINISHED BUSINESS

41/18 KIDD

THAT Jennifer Holben, office assistant is appointed to the Wapiti Library as an alternate board member to represent the Resort Village of Chitek Lake in the event that Dave Gardiner is unavailable.

CARRIED

42/18 LOISELLE

THAT the village apply for a mortgage loan from Innovation Credit Union in the amount of \$255,000.00 for 5 years at 5% upon approval from the Saskatchewan Municipal Board.

CARRIED

NEW BUSINESS

43/18 GARDINER

THAT Bylaw 131/2018 known as the Bylaw to provide for the creation of a debt not payable within the current year is given First Reading.

CARRIED

44/18 GARDINER

THAT due to the completion of Appeal Adjustments files with SAMA in October 2017, the following properties shall be granted the discount on their taxes:

Lot 3, Block A, Plan #BW930 in the amount of \$131.82

Lot 7, Block P, Plan #102115965 in the amount of \$125.79

CARRIED

45/18 KIDD

THAT the invoice for 3D Electric for the exterior lights in the amount of \$1193.64 + GST and THAT the invoice for the well installation in the amount of \$1049.06 + GST is approved for payment.

CARRIED

46/18 GARDINER

THAT the invoice for Digital Planimetrics in the amount of \$1135.00 + GST is approved for payment.

CARRIED

47/18 LOISELLE

THAT the invoice for Mick's Plumbing and heating in the amount of \$1223.77 + GST is approved for payment.

CARRIED

48/18 KIDD

THAT the invoices for J & J Contracting in the amount of \$2167.76 + GST is approved for payment.

CARRIED

49/18 GARDINER

THAT the invoice for (News Optimist) Pennand Publishing in the amount of \$744.32 + GST is approved for payment

CARRIED

50/18 LOISELLE

THAT the development permit for T. Missere is approved pending building permit #18-006 approval.

CARRIED

51/18 KIDD

THAT the development permit for C. Oborowsky is approved pending building permit #18-002 approval.

CARRIED

52/18 GARDINER

THAT the development permit for D. Wyatt is approved pending building permit #18-003 approval and that a reminder is sent to the property owners that a covered deck will not be an option for approval in the future.

CARRIED

53/18KIDD

THAT the development permit for G. Dionne is approved pending building permit #18-005 approval.

CARRIED

54/18 LOISELLE

THAT the development permit for G. Marshall is approved pending a demolition permit is applied for and pending building permit #18-004 approval.

CARRIED

55/18 GARDINER

THAT the development permit for K. Hunter is approved pending building permit #18-007 approval.

CARRIED

56/18 KIDD

THAT the development permit for G. Henri is approved pending building permit #17-030 approval.

CARRIED

57/18 KIDD

THAT shoreline lease #96 is approved for transfer to the new owners of Lot 4, Block 12, Plan# 01B11067

CARRIED

58/18 GARDINER

THAT shoreline lease #108 is approved for transfer to the new owners of Lot 5, Block D, Plan #BW30.

CARRIED

59/18 KIDD

THAT the bock dock permit for Shoreline lease # 56 is approved.

CARRIED

60/18 KIDD

THAT the boat dock and lift permit for shoreline lease #170 is approved.

CARRIED

61/18 KIDD

THAT the PAY EASY software is purchased from Munisoft.

CARRIED

62/18 GARDINER

THAT direct deposit is set up for payroll.

CARRIED

63/18 GARDINER

THAT Let's Camp software is purchased for campground reservations.

CARRIED

STAFFING

STATEGIC PLANNING

The meeting was adjourned at 10:15 pm.

Mayor

Chief Administrative Officer